

# Application Process

## HOW DO PARENTS/GUARDIANS APPLY FOR JUMPSTART FUNDING?

Parents or guardians go to Jumpstart's website at [jumpstart.canadiantire.ca](http://jumpstart.canadiantire.ca) and click on the **Apply** button to apply for funding.



## FUNDING ELIGIBILITY CRITERIA & AMOUNTS

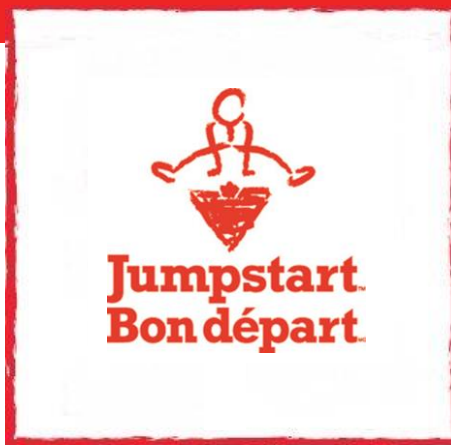
- Male/Female children and youth ages 4 to 18
- Family in financial need, where such determination is based on the Federal Low Income Cut-Off guidelines
- Funding is up to \$300/per child, subject to the discretion of the Jumpstart Chapter, taking into consideration need, annual funding limits per child and local demands
- Applications will be considered on a first-come-first-served basis

## FUNDING APPLICATION PROCESS

- The funding application process takes approximately 6 to 8 weeks from the time the request is submitted until a decision is communicated. The length of time is in part determined by the completeness of the application and the information provided. If approved, it usually takes an additional 2 weeks from the date of the approval email for the Hockey Association to receive a cheque from Jumpstart.
- Organizations that have been approved as Payees for registration fees within the Jumpstart Online Community Centre will receive cheques from Jumpstart for the costs of registration connected to their League / Association. In the Jumpstart Online Community Centre, the organizations running programs that kids participate in are known as Payees.

### The application process is as follows:

1. Parent/guardian completes the electronic application ([jumpstart.canadiantire.ca](http://jumpstart.canadiantire.ca)) and submits for funding approval.
2. The application is reviewed by a local Community Partner.
3. The Community Partner submits the application to Jumpstart for approval.
4. A Jumpstart representative reviews and approves/declines the application.
5. An email is sent to the parent/guardian confirming funding approval—and the funding approval amount.
6. Jumpstart issues a cheque to the Hockey League/Association for the child's registration (if requested).
7. Equipment (if requested) is arranged through the Canadian Tire family of companies.



## WHAT PROOF OF FINANCIAL NEED DO PARENTS/GUARDIANS NEED TO PROVIDE?

The financial documents that should be provided are **ONE** of the following for each income earner of the family unit:

- A prior year T4 statement, **OR**
- An income assessment, **OR**
- 3 consecutive pay stubs.

### IMPORTANT

The Jumpstart funding amount is dependent on the availability and number of requests received.

If for any reason the child does not participate in the league they have been approved for, please send a reimbursement cheque payable to Canadian Tire Jumpstart Charities to the following address: 2180 Yonge Street, 8th Floor, Toronto, Ontario M4P 2V8.

Children participating in the First Shift program would qualify for funding if they meet the funding eligibility criteria.

### TIP

Parents/guardians will receive a letter when they are notified of their funding approval. The letter will contain a Child ID number and a Submission number. When you receive a cheque from Jumpstart, it may contain multiple Child ID numbers and a Submission number. Jumpstart recommends that you ask parents/guardians to bring in their letters so that you can make a copy of them in order to match their child/children to the cheques you receive.